



## **MOUNT VEEDER FIRE SAFE COUNCIL MEETING MINUTES**

**Date:** May 21, 2011

**Location:** Dry Creek - Lokoya Fire House  
5900 Dry Creek Road Napa, CA 94558

**Time:** 9:00 am

**Members Present:** Greg Holquist (Chair), Bill Robertson (Secretary), Gary Margadant, Carole Meredith

**Previous Meeting Minutes:** April 16, 2011 Meeting Minutes approved as read.

**Chair Person Report:** Greg Holquist reported about the tree planting at Alston Park three weeks ago by the Girl Scouts of America. The Mount Veeder Fire Safe Council Display booth was used. This was a big event planting native trees and received coverage in the Napa Register Newspaper.

**Treasurer's Report:** No report as Gary Green was absent. Greg Holquist and Gary Green still need to connect to get signatures on bank signature card and to update financial records.

### **Committee Reports:**

**CWPP:** Kelly Wallace has re-sent the CWPP document. CWPP is ready for signatures by Board of Supervisor representatives, CalFire officials and local officials. Greg Holquist will address the Board of Supervisors on the Community Wildfire Protection Plan (CWPP) at the June Board of Supervisors meeting.

**Events:** Greg Holquist reported on the Third Annual Tee Up For Fire Safety Golf Tournament held at Eagle Vines Golf Course on Wednesday May 4, 2011. The event was well attended including retired CalFire Sonoma-Lake-Napa Unit Chief Ernie Loveless and President of Davey Tree Howard Bowles. The golf tournament this year raised approximately \$13,261 for fire safe projects within

the Dry Creek-Lokoya Volunteer Fire Dept. response area. There is currently \$1,400 outstanding from State Farm Insurance. It was discussed that this event needs better publicity to attract local members of our community and to attract more local participation. We need to be able to reach out to our diverse population to gain community support. Some suggestions included the following:

- A formatted press release
- New signs to advertise on large Fire Prevention Signs
- Postcards to be mailed to residents and property owners inviting them to come and participate in the golf tournament or the dinner.
- Write an article for the next newsletter to go out in the fall
- Develop an action plan that will cover all aspects of setting up for this event. This would be a how- to manual and will include contact information.

**Grant Writing:** Bill Robertson read the Letters of Commitment received from Napa Communities Firewise Foundation and CalFire. Napa Communities Firewise Foundation committed \$4,684 or 200 hours of staff time. CalFire/Napa County Fire committed \$6,900 in personnel time and services toward the 2012 grant cycle.

**Projects:** Greg Holquist reported on the Cove Project. Two weeks of work has been accomplished with the crews from CalFire's Delta Camp. Brush piles have been burned due to the unseasonably wet weather. There is one more week of brush clearing work left to be done for this year.

### **Old Business:**

**Pancake Breakfast June 5, 2011:** The Pancake Breakfast will be held at the Dry Creek-Lokoya Fire Station. Community groups including the Mount Veeder Fire Safe Council will be reporting on their community efforts. Greg mentioned that Anita may have a connection for food for this event. Bill will let Dean Violet, the Assistant Fire Chief, know.

**Website:** Carole Meredith has been doing a fantastic job in keeping the MVFSC website updated. She did comment on the Napa Communities Firewise Foundation website being outdated on their newsletter publications. They stop at 2009. She would like to put the Pancake Breakfast Event on the website and also the Dry Creek-Lokoya Newsletter.

**Bylaws:** There was discussion of bylaws being developed as well as a Memorandum of Understanding being drafted between the Dry Creek-Lokoya Volunteer Fire Dept. Board of Directors and the Mount Veeder Fire Safe Council to clarify the relationship and responsibilities. This is necessary if the MVFSC is to stay under the Dry Creek-Lokoya 501c3.

**Newsletter:** The Newsletter went out to the community. It was a joint effort between the Dry Creek-Lokoya Volunteer Fire Dept. Board of Directors and the

Mount Veeder Fire Safe Council. The Fire Department paid for printing and the Mount Veeder Fire Safe Council paid for postage. It was commented that there needed to be better proofreading prior to publication. Other than that the group was happy with the color pictures and the layout.

**New Business:** The Archer Taylor Preserve will be hosting the annual Neighborhood Picnic on Saturday June 18, 2011. The Preserve is located at 6000 Redwood Road. This is a potluck and BBQ. It was suggested if anybody was attending they should wear a MVFSC polo shirt to advertise the MVFSC to the locals. There will be guided hikes at this event and BBQ coals will be ready at 2:00pm.. Please RSVP Bill Albrecht at 254-0996 if you plan on attending.

**Other business:** None at this time.

**Meeting Adjourned:** 11:00am

**Next Meeting:** Saturday June 18, 2011 9:00am  
Dry Creek-Lokoya Fire Station 5900 Dry Creek Rd. Napa