



MOUNT VEEDER FIRE SAFE COUNCIL MEETING MINUTES

Date: June 18, 2011

Location: Dry Creek - Lokoya Fire Station, 5900 Dry Creek Road, Napa

Time: 9:00 am

Members Present: Greg Holquist (Chairman), Bill Robertson (Secretary), Gary Green (Treasurer), Carole Meredith, Kelly Wallace, Ron Downs, Gary Margadant, Wayne Cain

Previous Meeting Minutes: Approved with minor corrections.

Chair Person Report: Greg talked about utilizing a Forester that he had worked with from Western Land Renovators. Greg had invited them to come and talk to the Mount Veeder Fire Safe Council about wildland fuel reduction projects in the area along some of the old fire trails. The group agreed and approved this motion.

Gary Margadant led a discussion on the importance of Fire Department access and shaded fuel breaks. Carole Meredith needed clarification on the difference between the two.

Treasurer's Report: Gary Green had nothing to report.

Committee Reports:

CWPP: Kelly Wallace stated that the Mount Veeder Fire Safe Council Community Wildfire Protection Plan was signed off by the Napa County Board of Supervisors and other County Officials and will be mailed to Greg Holquist.

Grant Committee: The group was updated on the changes happening with this years grant cycle. Kelly asked if grass roots efforts can be included. Bill will ask Stephan Gort. There are still questions regarding the Grant Application to the

Grants Clearing House that need to be addressed prior to final submission of the application. Deadlines are continuing to be pushed back.

Events: The Pancake Breakfast held on June 5th was a success in spite of the rain. Approximately 30 people attended and listened to reports from different groups including the Dry Creek-Lokoya Volunteer Fire Dept., Neighborhood Watch and the Mount Veeder Fire Safe Council. Tim Hoyt from the Napa County Fire Marshal's Office was there as well to answer questions.

Hill and Dale Auction will be held on Saturday August 20th at Anna Hess's house located at 3395 Mount Veeder Road. RSVP Anna Hess at 257-8362. The event runs from 12 noon until 4pm. This is a great opportunity to meet the neighbors.

Old Business:

Website Update: Carole Meredith took off the Golf Tournament and Pancake Breakfast since they have passed. The Napa Firewise Communities Newsletter was added and updated with the information Roger Archey sent.

Carole would like access to the Statewide Fire Safe Council website in order to update our webpage. She needs the name of the contact person to be able to make this happen.

Carole also wants to develop a new email address for MVFSC. Our website needs to be consistent and have a way for people to contact us. She can make minor changes but would also like to have links to other websites that are related. The results for this year's Golf Tournament needs to be posted. Gary Margadant suggested that pictures of locals who played need to be posted.

Establishing Bylaws: Kelly Wallace has given his first effort on the first draft of our Bylaws. There was discussion on who could be a member of the Mount Veeder Fire Safe Council such as property owners, tenants and employees. When Directors Meetings are held members need to be notified. This can be done by mailing out postcards or advertising on the road signs. There was a discussion about how elections could be held. Gary Green mentioned having a half slate ballot per year. This will provide rotation of Board members. Kelly Wallace summarized the first draft of the by-laws to the group.

Dry Creek-Lokoya Volunteer Fire Department, Fiscal Sponsorship for the Mount Veeder Fire Safe Council: Gary Green gave a summary of the Standard Operating Procedures (SOP) and Memorandum of Understanding (MOU) that is being developed by the Dry Creek-Lokoya Volunteer Fire Dept. Board of Directors. The objective is to affirm the relationship of the two entities and to define the role of the DCL Board as the Fiscal Sponsor. Gary Green emphasized that it is necessary to have a close relationship in order for the MVFSC to operate under the DCL 501c3.

New Fire Prevention Signs: Gary Green said that the new signs will be ready next week. Gary asked about the small community forum signs that the cost be shared. A motion was made by Wayne Cain to split the cost and seconded by Greg Holquist for the Mount Veeder Fire Safe Council to split the cost of the signs for \$171. The motion was passed.

Gary Margadant shared ideas for additional messages for the small insert signs and that dates can be changed by using velcro numbers. Signs that can be made up include Community Forum, Provide 100 Foot Clearance, No Fireworks and High Fire Danger Area.

New Business:

Email List: Carole Meredith discussed the need for a exclusive email list for members of the Mount Veeder Fire Safe Council. Carole proposed to generate an email list for the MVFSC members. It was also proposed to have a single contact email address on the MtVeederFireSafe.org website so people can contact us. The cost would probably be less than \$100 a year to use an email distribution service like Constant Contact. If an email bounces back the user would be notified. It was also discussed that people would need to have the ability to opt out if they did not want to be included on the email list. The group agreed with Carole's proposal and Gary Margadant agreed to give Carole his email list to get started.

Other business: Gary Green mentioned that he needed to arrange a meeting with Greg Holquist to arrange a date and time to get check signature card signed for the bank and to discuss an actual budget. Gary will bring a budget template Gary and Greg agreed to meet at the bank this coming Friday.

Meeting Adjourned: 12:00 noon

Next Meeting: Lagier-Meredith Vineyard, 4967 Dry Creek Road
12:00 noon Sunday July 17, 2011