



MOUNT VEEDER FIRE SAFE COUNCIL MEETING MINUTES

Date: December 17, 2011

Location: Gary Margadant's Residence, 4042 Mt. Veeder Rd.

Time: 9:09 am

Members Present: Greg Holquist (Chair Person) Bill Robertson (Secretary), Gary Green (Treasurer), Gary Margadant, Annie Margadant, Kelly Wallace, Carole Meredith

Previous Meeting Minutes: November 19, 2011 meeting minutes were approved, any minor corrections can be forwarded to the Secretary for amendments. Otherwise they are ready to be posted on the website.

Agenda Amendments or Corrections: None.

Chair Person Report: No report, Greg Holquist deferred to other agenda items being covered in today's meeting..

Treasurer's Report: Gary Green passed out Register and Line Item Budget for the group to review. Gary Green stated that a mistake was made by depositing the wrong checks in the wrong accounts. He has since corrected this error. Kelly Wallace suggested a line item for "Community Awareness" instead of lumping it in with advertising. Gary Green wanted one of us to make a motion to add other line items such as "Public Education". Kelly Wallace made the motion and Greg Holquist who would like the 2012 Budget to be added to the Agenda for January's meeting seconded it. **ACTION ITEM** - Bill Robertson to add Annual Budget to January agenda.

Committee Reports:

CWPP: Discussion of the CWPP as an active living document. Kelly Wallace suggested we have an Annual Review of the Document and to see if any updating or changes need to be made. **ACTION ITEM** - Bill Robertson to add CWPP Review to January agenda.

Grants: No Firesafe Council in Napa County was awarded anything for the 2012 Grant Cycle. An email from Stephen Gort from the Napa Communities Firewise Foundation stating that some funding may be available from Napa Communities Firewise Foundation. Bill Robertson briefed the group about the requirements the Mount Veeder Fire Safe Council would have to meet to compete for this funding. The expected funding would be less than \$20,000 if awarded. The MVFSC would have to meet with the NCFB Board and give a brief presentation about the project. The MVFSC wants funded. Greg Holquist is wondering where the money is coming from and if it is Federal Funds. If so we may be under time constraints to have the work done. Such parameters that need to be worked within include the Endangered Species Act and the Migratory Bird Season. Greg Holquist, Bill Robertson, Carole Meredith and Gary Green will meet with Steve Gort to discuss this funding further and to see what projects may qualify. **ACTION ITEM** - Bill Robertson is to Contact Stephen Gort and to arrange for a meeting to discuss this funding.

Projects:

1. Old Ridge Road Pilot Project: Greg Holquist has talked to Family Tree and Western Land Renovators. He may approach Family Tree for project bids for fuel reduction work. Permission forms signed by property owners have not been obtained yet. **ACTION ITEM** - Carole Meredith to get permission forms signed by the property owners Galvin, Lagier, Meredith, Brandlin and Kossen prior to January 19, 2012 meeting and project presentation to the Napa Communities Firewise Foundation Board of Directors.
2. The Cove Fuel Reduction Project: Greg Holquist wants this project to continue. Good work has been done but there is more to do.
3. Fire Prevention Signs: Greg Holquist spoke to Mike Shepard of the Napa County Road Department and Mike Shepard needs a map showing the location where the new signs would go. Gary Green took photos of the signs and the County Road Dept. seem agreeable to them. Gary Green also had to contact Sign Dimensions about the slide in signs falling out and how was this to be remedied. Gary also emailed suggested new signs that can be made.

Events:

4. The MVFSC folks are invited to attend a Holiday Party on tonight at Gary Greens home. This is a potluck and social and starts at 6:00 pm at 5410 Dry Creek Rd. Bring a small wrapped gift if you want to participate in the gift exchange game.
5. Tee Up For Fire Safety 2012 planning will commence after the holidays. Greg Holquist has not done anything yet. Greg is also looking at getting Mountain Enterprises as a Corporate Sponsor this year. Kelly Wallace mentioned

getting a friendly competition between Mountain Enterprises and Davey Tree for Corporate Sponsorship. ACTION ITEM - Greg Holquist will form a committee of those willing to help with the Golf Tournament and will be asking for assistance in planning, promoting, collecting donations, advertising, etc.

Old Business:

6. Bylaws discussion was had about the ByLaws Kelly Wallace prepared possibly conflicting with the Memorandum of Understanding with the Dry Creek-Lokoya Board of Directors as Fiscal Sponsor. The purpose of the Bylaws was to provide a framework for which a Board of Directors can be elected to fill the positions of Chair, Vice Chair, Secretary and Treasurer. Bill Robertson, Gary Green and Ken Van Oeveren will take the Bylaws back to the Dry Creek-Lokoya Volunteer Fire Dept. Board of Directors for approval.
7. MOU between the Mount Veeder Fire Safe Council and the Dry Creek-Lokoya Volunteer Fire Department Board of Directors was discussed. Greg Holquist was concerned that it may be too restrictive. Kelly Wallace and the group reviewed the document closely and Kelly Wallace had questions and comments on page 2 sections 3.4, 3.4.3 and 3.5. His questions were answered and clarified. Kelly Wallace recommended that this Memorandum of Understanding between the Dry Creek-Lokoya Volunteer Fire Dept. Board of Directors and the Mount Veeder Fire Safe Council be accepted and signed. Greg Holquist made a motion to accept the MOU and it was seconded by Gary Green. The motion passed to accept the MOU with minor changes to correct grammatical errors.
8. Website Update: Gary Green brought up the redundancy of two websites. **ACTION ITEM-** Greg Holquist will eliminate the Google website. Carole Meredith will add to the website the meeting minutes from the past two months and the Fall Newsletter and will investigate email listserves.
9. Fall Newsletter: Gary Green stated that it has been mailed out to the community with positive feedback. Thank you to those that made it possible.

New Business:

1. Update on Dry Creek-Lokoya Volunteer Fire Chief Election: Gary Green announced to the group that his successor will be Larry Russell who will take over as Volunteer Fire Chief of the Dry Creek-Lokoya Volunteer Fire Department effective January 1, 2012.
2. Firewood from fuel reduction projects: Greg Holquist spoke about storing firewood at the Dry Creek-Lokoya Fire Station at 5900 Dry Creek Rd. Greg will need to write a scope of work and lay out who will do the work. It is the intent to have firewood available to people who would make a donation to the

Mount Veeder Fire Safe Council. It was suggested that either Davey Tree or Mountain Enterprises would provide chainsaw safety training. It could also involve the Boy Scouts of America for a share of the donations. Bill Robertson brought up the concern for Sudden Oak Death Syndrome and that the County Agricultural Department will need to be contacted. Greg said that the wood should stay in this county and not go someplace like the Sierras. It was also pointed out that we need liability insurance as well as Directors and Officers Insurance. Greg has gone to State Farm and Gary Green offered Malloy, Vasconi and Imrie to get a quote for comparison. **ACTION ITEM-** Greg Holquist, Gary Green and Kelly Wallace will work together to obtain all the necessary insurance coverage to protect ourselves and the organization from liability.

Other business:

1. Greg Holquist mentioned that he wanted to keep the 4291 assessments since Don Gasser did about half of the residences in the area. It will give us a baseline for future assessments of property for wildfire risks.
2. Gary Margadant talked about forming a LinkedIn group for MVFSC news. Carole Meredith opposed it. **ACTION ITEM-** Gary Margadant will investigate this service further.
3. 2012 Meeting Schedule is changing meeting dates to Sundays.
4. Dry Creek-Lokoya Volunteer Fire Dept. will be electing new officers for 2012. With Gary Green retiring this will result in a new Treasurer.

Meeting Adjourned: 11:15 am

Next Meeting: Sunday January 12, 2012 9:00am
Kelly Wallace's Residence
5269 Dry Creek Road Napa, CA 94558