



## **MOUNT VEEDER FIRE SAFE COUNCIL MEETING MINUTES**

**DATE:** Saturday, September 22, 2012

**LOCATION:** Gary Green's residence, 5410 Dry Creek Road

**ATTENDANCE:** Wayne Cain, Gary Green, Greg Holquist, Carole Meredith (first hour), Bill Robertson, Joanne Sutro, Ken Van Oeveren

**REVIEW OF THE MINUTES:** August 25 minutes were approved

**ADDITIONS/REVISIONS TO AGENDA:** Gary Green added Items 1 and 2 to New Business and Item 11 to Old Business

**CHAIRPERSON'S REPORT:** Gary Green said he will start attending the meetings of the Dry Creek-Lokoya Volunteer Fire Department Board but that he will not be able to attend the next meeting on October 8.

**TREASURER'S REPORT:** Bill Robertson reported that the current bank balance is \$19,075. Bill noted that we will need to spend about \$10,000 in matching funds if we receive the grant we have applied for. Discussion of budget line items was deferred to the next meeting.

### **COMMITTEE REPORTS:**

1. **Grants:** Bill Robertson reported that the Fire Safe Council Grants Clearing House has completed the first round of reviews during which incomplete proposals are sent back for modification. Our proposal was not among those sent back. The second round of screening is now underway. We expect to hear whether we made that cut by November 9. Final funding decisions will not be made until early in 2013.
2. **Events:**
  - a. **Golf Tournament:** Greg Holquist proposed that the 2013 Golf Tournament take place in May in conjunction with Fire Prevention Week, possibly on the Wednesday or Thursday of that week. Greg agreed to identify possible dates and prepare an action list of tasks to be accomplished.

The importance of publicizing the event effectively was discussed. Joanne Sutro agreed to prepare a press release that will be sent to the local press. We can also use our road signs to publicize the event. Furthermore, we can mail postcards to residents. Gary Green agreed to begin working on a card design. It was suggested that we might ask the marketing department at The Hess Collection Winery to help us with the design. Other ways to publicize the event were discussed, including networking with local service clubs, posting on the NCCFF Facebook page via Roger Archey. It was also stressed that we need stronger participation within our own core group so that all the work will not fall to just a few people.

### 3. Project Updates:

- a. **Moving Fire Prevention Signs:** Gary Green reported that Gary Margadant has installed posts for the new sign locations and that the signs have now been moved.

Gary Green also reported that a resident living across the street from the new location on Dry Creek Road near Orchard has objected to the location on the grounds that he does not like seeing a big white sign in front of his view of vineyards.

### OLD BUSINESS:

1. **Chain Saw Safety Class:** Carole Meredith reported that two people have signed up so far for the 9/29 class. Gary Green has made 2 handmade signs to hang on the large road signs. Such signs can also be made for other short-term, temporary purposes. Carole has sent out two email messages to the community email group and plans to send out a third. Gary Green has also put up flyers in several stores.  
  
Ken Van Oeveren said that in order to sell firewood, we need a Seller's Permit from the California State Board of Equalization. We will be required to pay state sales tax even though we are asking for a "donation" in exchange for firewood. Ken agreed to obtain the permit.  
  
Greg Holquist confirmed that Laszlo Bencsik of Davey Tree will teach the class. Set up will begin at 8 am on 9/29..
2. **Fire road access point update:** An update was not available because Gary Margadant was not present. Ken Van Oeveren commented that the Redwood Cemetery is occluded with brush and that permission will need to be obtained from the Cemetery Association. Bill Robertson said he will talk to John Kelly and Mel Barbosa to see if work can be done.
3. **Possible bicycle ride fundraiser:** This won't work for us. Greg Holquist suggested having a campout and mountain bike ride. We could bring in an agency called Bike Monkey. Bill Robertson mentioned that the MVFSC could do a joint fundraiser for Enchanted Hills and MVFSC.
4. **Logo addition to website:** This has not yet been done.

5. **Painting block numbers on roads update:** Ken Van Oeveren said that Dry Creek-Lokoya VFD will start painting numbers on 9/23. Napa County Roads Dept. will supply the paint.
6. **Upcoming FSC workshops for MVFSC board education:** There are no upcoming workshops except in Southern California. The California Fire Safe Council website has more information.
7. **Green reflective residence sign update:** Gary Green shared information he had gathered about the availability and cost of 911 Emergency address signs. They are available from several vendors and the price for a single address ranges from \$12 to over \$20. Gary shared what other organizations and Fire Safe Councils have done. He suggested that we have a sign drive. Joanne Sutro suggested spreading it to other Napa County Fire Safe Councils. Ken suggested offering a second sign at a discount for forked driveways.
8. **Rules of burning:** Gary shared permits and forms from the Bay Area Air Quality Control District. He said that he may include this information as an article in a newsletter.
9. **Newsletter articles:** Joanne Sutro has submitted an article about our shaded fuel break projects. Gary Green will write an article about our firewood project.
10. **Donation letter for Community Projects:** This has been completed and sent to Community Projects.
11. **Helping seniors with clearing defensive space:** Gary Green shared information from other fire safe councils. This could become part of a grant proposal.

#### **NEW BUSINESS:**

1. **Documentation of in-kind services:** Gary Green shared Circle Oaks Home Association documentation of in-kind services. Bill Robertson will follow up.
2. **Display board:** A motion was made by Greg Holquist and seconded by Wayne Cain to share half the cost, up to \$600, of a display board with Dry Creek-Lokoya VFD.

**OTHER BUSINESS FOR THE GOOD OF THE ORDER:** None.

#### **ADJOURNMENT:**

**Next Meeting:** Saturday October 27, 2012 at 9:00 am  
Dry Creek-Lokoya Fire Station, 5900 Dry Creek Road

**TO DO LIST:****Gary Green:**

- a. Begin working on the design of a postcard to publicize the 2013 golf tournament

**Bill Robertson:**

- a. Bring list of budget line items to next meeting
- b. Talk to John Kelly and Mel Barbosa about brush trimming along Redwood Cemetery Road.
- c. Follow up on documentation of in-kind services as done by Circle Oaks Home Association.

**Greg Holquist:**

- a. Identify possible dates for the MVFSC 2013 golf tournament
- b. Prepare an action list of tasks to be accomplished for the golf tournament along with target dates

**Ken Van Oeveren:**

- a. Get Seller's Permit from BOE

**Joanne Sutro:**

- a. Prepare a press release for the 2013 MVFSC golf tournament

**Carole Meredith:**

- a. Add DCLVFD and NCFD logos to website.

**Gary Margadant:**

- a. Investigate whether the old fire road access points are still viable