



## **MOUNT VEEDER FIRE SAFE COUNCIL MEETING MINUTES**

**DATE:** Saturday, October 27, 2012

**LOCATION:** Dry Creek-Lokoya Volunteer Fire Department, 5900 Dry Creek Road

**ATTENDANCE:** Wayne Cain, Gary Green, Greg Holquist, Gary Margadant, Carole Meredith, Bill Robertson, Ken Van Oeveren

**REVIEW OF THE MINUTES:** September 22 minutes were approved

**ADDITIONS/REVISIONS TO AGENDA:** None

**CHAIRPERSON'S REPORT:** Gary Green said he wanted to clean up the area next to the firehouse where MVFSC has been keeping the firewood, out of consideration for the Dry Creek-Lokoya Volunteer Fire Department.

**TREASURER'S REPORT:** Bill Robertson reported that the current bank balance is \$18,946.67. Firewood sales have produced \$902 in income, of which \$62 is the sales tax that was collected. Ken Van Oeveren asked that sales tax that is collected be shown as a separate item 700.4 called "BOE". This was approved.

Gary Margadant asked to be reimbursed \$25 for the gasoline he used in making firewood deliveries. Greg Holquist asked to be reimbursed for a new chain for his chain saw that was used to cut firewood.

Gary Margadant asked that the memo column in the printed Quickbooks account register be made wider so that a fuller explanation of each item could be seen. Ken Van Oeveren said that this is easier said than done in Quickbooks.

Gary Green said that our budget sheet should show every item in our budget, not just those for which we have had activity.

### **COMMITTEE REPORTS:**

1. **Grants:** Bill Robertson had nothing new to report on our proposal submission to the Fire Safe Council Grants Clearing House. underway.

The deadline for requests for 2013 Napa Community Firewise Foundation funding is November 12. We will submit a request to support continued work on the Old Ridge Road Shaded Fuel Break project.

## 2. Events:

- a. **2013 Golf Tournament:** Greg Holquist proposed a tentative date of Thursday, May 2, 2013, in conjunction with Wildfire Awareness Week. An action list was started with the following items:
  - i) Look into asking Kelly Wallace's daughter to coordinate high school students to assist with the tournament as a community service project
  - ii) Ask John Kelly and Jennifer to play from about 5 to 7 pm at an estimated cost of \$100
  - iii) Start planning now for publicity in local media during the 4 weeks before the tournament

Wayne Cain will confirm with Joanne Sutro that she is willing to write a press release

Gary Green prepared several styles for a postcard to go to local residents. The style containing green text blocks, 2 photos and "Fundraiser" text. There will be additional text on the reverse side.

Greg Holquist reported that he has identified a possible new corporate sponsor.

## 3. Project Updates:

- a. **Move sign on Dry Creek Road near Orchard:** Gary Margadant has contacted the Napa County Public Works Department and they said that this is our problem, not the county's. Gary has not yet met with Tony Spleen (the resident who has objected to the present sign location) and a new location has not yet been proposed.

Gary Green has changed the road signs to read "Change Batteries".

- b. **Firewood Sales:** Four and a half cords of wood have been sold. Wayne Cain sustained a finger injury while using the splitter. We need more equipment, especially an additional splitter. We could rent one comparable to Wayne Cain's 27-ton splitter. It was agreed that wood will be cut to a standard 18-inch length.

Several potential customers have requested that their wood be delivered. We will accommodate these requests for this year. But the request for delivery to a Sage Canyon address will be turned down as it is too far away (26 miles). Carole Meredith will coordinate the firewood requests and forward delivery details to Greg Holquist.

We have 2 cords of wood ready now but need about 2 more cords to fill the requests we have. A work session will be held on Saturday 11/3 from 9 am to noon. Gary Green, Greg Holquist, Wayne Cain and Gary Margadant agreed to participate. Gary Green will follow up with Dorian Greenow about borrowing a

splitter from Dorian's employer and if that is not available he will rent one. Firewood can be picked up on Saturday 11/3 between 1 and 3 pm and deliveries will also be made during that period.

Greg Holquist will talk to Tony Fletcher at Enchanted Hills about the wood that they cut and split. Could we sell it for them or make some other kind of arrangement.

## **OLD BUSINESS:**

1. **Fire road access point update:** No progress
2. **Possible bicycle ride fundraiser:** It does not look like arranging a ride via Bike Monkey will work for us. They require an 8+ mile course and would also charge us. Furthermore, we would need to close Mount Veeder Road if we wanted to include both The Cove and Enchanted Hills in the route. It was suggested that we might hold the event at Skyline Park as that is a well-established bike venue and is on county property. But it is not in our Mount Veeder neighborhood. Gary Green will continue to investigate possibilities.
3. **Logo addition to website:** This has not yet been done.
4. **Painting block numbers on roads update:** The Dry Creek-Lokoya Volunteer Fire Department is working on this. Ken Van Oeveren said that Lokoya Road and part of Mount Veeder Road have been done.
5. **Upcoming FSC workshops for MVFSC board education:** Bill Robertson reported that a workshop on CEQA for fire departments will be held in Oakland on November 13. Bill Robertson and Gary Green said that they will attend.
6. **Green reflective residence sign update:** This item has been put on the back burner. Although we will not currently undertake a program to purchase and install these address signs, we can give residents information about the importance of the signs and where to purchase them. Carole Meredith agreed to send this information out to the MVFSC community email list and to also put it on the MVFSC website.
7. **Newsletter articles:** Roger Archey's article about our Old Ridge Road Shaded Fuel Break project will be included. Gary Green has written an article about our Chian Saw Safety Class. Carole Meredith will ask Larry Russell for the newsletter file so that she can put it on the MVFSC website.
8. **Community Projects Request:** Gary Green reported that he and Carole Meredith met with two representatives of Community Projects to discuss the MVFSC and its activities. They will take it to their board and if the board approves, the request will go to the Community Projects membership.
9. **Follow up on documenting in-kind services as done by Circle Oaks Home Association:** Not done
10. **Talk to John Kelly and Mel Barbosa about brush trimming along Redwood Cemetary Road:** Bill Robertson offered the assistance of the MVFSC. But there is no urgent need since trucks can get up the road now.

**11. Display board update:** The board has not yet been ordered.

**NEW BUSINESS:**

1. **Volunteer Fire Department bulk postage rates:** We will consider whether to share in the bulk postage program being considered by the DCLVFD. Ken Van Oeveren explained that the application fee for this program is \$190 and the annual permit is an additional \$190. The Standard rate would be 16 cents each for 200 pieces minimum, with no external staples. The piece must contain only generic information and nothing specific to the recipient. No insurance or travel information is permitted. The First-Class rate has a minimum requirement of 500 pieces and they can be personalized. The postage can be printed on the material or applied as pre-cancelled stamps or via a leased metered machine.

**OTHER BUSINESS FOR THE GOOD OF THE ORDER:** Gary Margadant asked whether Stephen Gort has send us the email addresses of the other Fire Safe Councils in Napa County. No one present recalled that these addresses had been received.

The next meeting of the Dry Creek-Lokoya Volunteer Fire Department Board will be at 7:30 pm on November 12. Gary Green said that he will attend.

**ADJOURNMENT:** 10:50 am

**Next Meeting:** Saturday November 24, 2012 at 9:00 am  
Gary Green's house, 54100 Dry Creek Road

**TO DO LIST:**

**Gary Green:**

- a. Continue to investigate possibilities for a bicycle fundraiser, both via Bike Monkey and elsewhere
- b. Get an additional splitter for 11/3 work party, either via Dorian Greenow or from rental company (DONE)

**Bill Robertson:**

- a. Follow up on documentation of in-kind services as done by Circle Oaks Home Association.

**Greg Holquist:**

- a. Continue to prepare an action list of specific tasks to be accomplished for the golf tournament along with target dates, including developing a publicity schedule

- b. Talk to Tony Fletcher at Enchanted Hills about a cooperative arrangement for firewood sales of wood they already have cut and split

**Joanne Sutro:**

- a. Prepare a press release for the 2013 MVFSC golf tournament

**Carole Meredith:**

- a. Send information about green reflective address signs to MVFSC community email list and also post on MVFSC website
- b. Request DCLVFD newsletter file from Larry Russell and put on MVFSC website.
- c. Add DCLVFD and NCFD logos to website.

**Gary Margadant:**

- a. Talk to Tony Spleen about an acceptable new location for the road sign on Dry Creek near Orchard.
- b. Investigate whether the old fire road access points are still viable